

Flying Aero Association  
Trumbull County  
AMA Charter No. 153

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## Club Bylaws

## Forward

The Flying Aero Association (FAA) was organized to meet the needs of people with an interest in design, construction, and flying of miniature aircraft.

Its members have a varied interest in building and showing scale models. Sunday sport flying – to a highly competitive stunt and pattern flying.

The Flying Aero Association is chartered by the Academy of Model Aeronautics (AMA) and under its sanction has had successful static, fun fly, and pattern contests, drawing competitors from the Tri-State area. This affiliation with the AMA provides its members with additional insurance, monthly magazines, timely newsletters, and special announcements.

The officers and members of the FAA extend an invitation to its many friends to participate in the hobby and offer lessons on construction and sport flying.

Guests are welcome to attend the meetings and flying sessions.

The FAA wishes to thank the Trumbull County Fair Board for providing a flying site at the Ernie Hall Memorial Strip and the First Place Bank, for providing an assembly room at their Cortland branch.

## **ARTICLE ONE**

### Meeting of the Members

The annual meeting of the members, for the election of officers and transaction of other business, shall be held in October, and the said newly elected officers will assume office immediately upon the close of that meeting. The regular meetings of the Club shall be held on the second Wednesday of each month unless a different time of meeting is decided upon by the membership at a regular or special meeting.

Special meetings of the Club may be called by the President or by any 10% of the members, upon giving three (3) days notice, which notice shall state the place, day, hour, and purpose of the meeting. Such notice shall be signed by the President or Secretary and shall be given to each member appearing on the books of the Club, by duly mailing the same to his address as appears thereon. Such notices shall be prepared and distributed with the advice and cooperation of the Chairman of the Program and Attendance Committee. At such meetings, no business shall be transacted except as that stated in the notice.

## **ARTICLE TWO**

### Quorum

At all meetings of the membership those present shall constitute a quorum. (Revised December 1997).

Any action, at a regular or special meeting, shall require a majority vote of those present, unless otherwise provided by these regulations or the amendments thereto.

## **ARTICLE THREE**

### Proxies

No member may through a written proxy, authorize another to vote for him/her at any meeting, and all votes of members at any meeting shall be made by such person only in attendance at such meeting.

## **ARTICLE FOUR**

### Board of Trustees

The election of Trustee shall take place at the annual meeting of the members, or at a special meeting called for that purpose, if said trustees are not elected at the annual meeting and shall be by secret ballot.

Trustees shall be elected for one (1) year and shall continue in office until their successors are elected and qualified.

Vacancies in the Board of Trustees are to be filled by an election at the next regular membership meeting.

The Board of Trustees shall consist of: The President, Vice President, Secretary, Treasurer, Chairman of Field Committee, and Chairman of the Safety Committee, the Public Relations Officers, and the Past President.

The Board of Trustees may be enlarged from time to time by the amendment of these regulations as provided herein.

Two Thirds (2/3) of the members of the Board of Trustees shall constitute a quorum at any meeting of the Board of Trustees and a majority vote of the Trustees present shall decide all issues.

The Board of Trustees may employ whatever personnel they deem necessary, for which funds are available, to aid in the management of the Club.

Regular meetings of the Board of Trustees may be called by the President, or any three Trustees acting in concert. Notice of said meeting shall be given in sufficient time to permit members of the Board of Trustees to be present, taking into consideration the availability of transportation and other contributing factors.

## **ARTICLE FIVE**

### Officers

The executive committee of the Club is to be elected by the membership at the annual meeting and consist of a President, Vice President, Secretary, and Treasurer.

No office shall be held by any one person who is not a member of the Club in good standing, and not more than one (1) office shall be held by any person at the same time. Such officers shall be elected for one (1) year, and until the successors are elected and qualified. Other officers to be elected by the membership shall be as follows: Chairman of Membership, Chairman of Program Committee, Chairman of the Field Committee, Chairman of the Safety Committee, and the Public Relations Officer.

## **ARTICLE SIX**

### Duties of the President and Vice President

The President shall preside at all meetings of the Club and the Board of Trustees. He shall appoint all committees with the exception of the Membership, Program, Field, and Safety Committees. He shall be a member-ex-officio of all committees and shall carry on those other responsibilities and duties usually incident to such office or which may be required by the members of Trustees or this regulation.

It shall be the duty of the Vice President to perform all the duties of the President in case of the President's absence or disability.

## ARTICLE SEVEN

### Duties of the Secretary

It shall be the duty of the Secretary to keep an accurate record of the acts and proceedings of the members and the Board of Trustees, give all notices required by law and by the members and Trustees, keep proper books of accounts and on the expiration of his or her term of office, deliver all books, papers, and property of the Club in his or her hands to his or her successor or to the President; and to perform all of the duties pertaining to the office.

## ARTICLE EIGHT

### Duties of the Treasurer

The Treasurer shall receive and safely keep all money and possessions belonging to the Club, and disburse the same under the direction of the Board of Trustees. He or she shall keep an accurate account of the finances of the Club in books specially to be provided to him for that purpose and hold the same open for inspection and examination of the Board of Trustees and any committee of members appointed for such inspection and shall present abstracts of the same at the annual meetings or at any other meetings when requested. He shall give bond in such sum, with such security as the Board of Trustees may require, for the performance of his or her duties: the premium, if any, for such bond shall be paid for by the Club. On the expiration of his or her term, the Treasurer shall deliver all monies and properties of the Club in his or her hands to his or her successor or to the President. The Treasurer shall have and keep all funds of the Club in a bank approved by the Board of Trustees and in the Club's name subject to withdrawal by checks signed in such manner as may from time to time be approved by the Board of Trustees, one signature necessary, current Treasurer or President.

## ARTICLE NINE

### Fees and Dues of all Members

Members shall pay an entrance fee within one monthly meeting after their election, in default of which, such election shall be void, and all members shall pay annual dues payable to the Treasurer at or before the March meeting of each year, or upon election; and all fractions of a year shall be concluded as, and be counted as, a full year. Failure to pay annual dues promptly shall result in automatic expulsion and termination of membership and all rights in this Club, except in the event such failure is due to illness or unemployment. Such expulsion will be considered first by the Board of Trustees. No dues will be accepted for membership unless all previous assessments have been paid. The President, Vice President, Treasurer, and Secretary are not required to pay dues.

***Amendment March 2006: Members not having paid his/her dues by February 28<sup>th</sup> shall be subject to pay the initial fee again (current initiation fee is \$15).***

### Junior Memberships

A junior membership is defined as any person less than 18 years of age who is a member of the immediate family of any regular member or whom is sponsored by a dues paying member. Junior members are non-dues paying and have no voting rights. Junior members are the responsibility of their sponsor, whom shall obtain a waiver of the Club responsibility from the junior member's parent(s) or guardian.

### Additional Family Members

Provided that one full membership is paid, any additional members in a family over the age of 18 residing at the same address shall not be required to pay initiation fees. They shall have full voting rights and shall pay one-half (1/2) the annual individual membership.

## ARTICLE TEN

### Qualification and Election of Members

Any person may become a member of this Club. Upon election at a regular meeting of the membership by a favorable vote of the majority of those members present, an application for membership shall first be referred to the Membership Committee for consideration. If such application is approved by such committee, such application shall then be submitted to the membership at the next regular meeting or special meeting and shall be voted upon. In the event the Membership Committee does not approve such application, such application shall be considered at a membership meeting only by passage of a motion to do such by a three-fourths (3/4) majority of the members present at such meeting. Upon favorable election to membership, such applicant shall become a member of the Club upon payment of the required dues and entrance fees and assessments and by signing of the Club register agreeing to abide by the regulations and by-laws of the this Club.

***Amendment October 2008: The two-meeting requirement described above has been changed. Now a new member can be voted in during the same regular meeting in which application is received.***

Applicant must have an AMA membership or must have in process application to obtain and must maintain AMA membership status. Associate members are not required to have AMA membership (re: AMA Code Article 3 Section 2).

Membership shall be limited as decided by the membership at a regular meeting from time to time (1983 limit, 60 members) (1996 limit set at 100 members).

A member may resign from this Club at any time upon notice in writing, addressing to the Secretary and delivered by mail to the Secretary. Upon resignation of any member, no refund of dues, assessments, or entrance fees shall be made.

All applications for membership shall be made on an approved form, as designated by the Board of Trustees, and shall contain an agreement that the applicant is elected to membership and they will abide by the code of regulations and the by-laws of the Club. Membership in the FAA shall be open to all individuals within the local area who are interested in building and flying R/C models. Membership in the Club may be terminated for non-payment of dues and assessments as provided herein. Membership may also be terminated for any reason whatsoever by a majority vote of all members present at a regular or special meeting of the Club. A notification of intended termination must be mailed to the defendant prior to the meeting at which the vote will be taken. The vote to terminate will be by secret ballot.

All charges by one member against a fellow member, leading to a vote of termination against said member, must be presented in writing to the Membership Committee Chairman. A majority vote of the Membership Committee will be needed to pass said charges onto the Club membership for termination. A registered letter of intended termination will be mailed to the defendant by the Membership Committee Chairman five (5) days before a termination vote can be taken.

## **ARTICLE ELEVEN**

### Duties of the Committee Chairman

The Chairman of the Membership Committee shall appoint four (4) members to serve with him as a Membership Committee. Such Committee shall be responsible for the solicitation of new members and shall pass the application and recommendations on to the membership for vote of election to membership. A majority vote of said Committee shall be determining in the passing upon the application of prospective members.

The Chairman of the Field Committee and Chairman of the Safety Committee shall supervise such and each shall appoint four (4) members of the Club to aid him in carrying out his assignments.

## **ARTICLE TWELVE**

### Fiscal Year

The fiscal year of the Club shall commence upon the granting of a charter for this Club and shall terminate on October 1<sup>st</sup>. Thereafter, the fiscal year shall commence on the first day of November and end on the 31<sup>st</sup> day of October each year.

## **ARTICLE THIRTEEN**

### Budget

The Treasurer with the aid of the Secretary and the Board of Trustees shall submit to the members at their annual meeting, a proposed budget of expenditures covering the total anticipated expenditures for the coming fiscal year.

This budget shall also be considered and approved with or without revisions by the membership. It may be reviewed and subject to revision at any regular meeting of the members after such approval. The officers and/or Board of Trustees and/or any paid employee of the Club shall not obligate the Club in excess of the approved budget unless specific funds have been appropriated for such expenditures.

## **ARTICLE FOURTEEN**

### Replacement of Officers

Any elective office may be filled by members at any meeting of the Club at which a quorum is present. The successor, so chosen to fill a vacancy, shall serve for the unexpired term of his predecessor.

## **ARTICLE FIFTEEN**

### Order of Business

At the members' meetings, the order of business shall be as follows:

1. Roll Call of Officers and registration of members present.
2. Reading of minutes of previous meeting and action thereon.
3. Reports of Trustees and Committees.
4. Financial Report or statement of report.
5. Reports of the President and other Officers.
6. Unfinished Business.
7. Election of Officers, Members, or Trustees.
8. New or miscellaneous business.
9. Matter for the good of the club.

This order of business may be changed by affirmative vote of a majority of members present at such meeting.

## **ARTICLE SIXTEEN**

### Safety and Conduct

Our flying site is provided by the Trumbull County Fair Board and the restrictions regarding safety and conduct are the same as on the Fairgrounds. We must pursue a good neighbor policy since our aircraft can over fly our neighbor's properties.

These rules are based on the vulnerability of our flying site and the safety of our neighbors, spectators, and members.

1. All flyers must be current AMA members and upon request, show both current AMA license and Club fee license.

2. FAA members can have a guest flyer. The guest flyer must have a current AMA license.
3. Spectators and pets are not permitted north of the buffer line. Children must be accompanied by an adult at all times.
4. No more than four (4) flyers are permitted in the air at any one time. This rule also applies to contest events at our field. All members must have their AMA card with them while flying at the field.
5. All over flight south of the flight line will result in immediate landing of the offending aircraft. Repeat offenders will be taken in front of the Safety Committee.
6. Beginners are the responsibility of their instructor until competence has been demonstrated to the satisfaction of three (3) qualified members.
7. All active transmitters require frequency and channel pins on the transmitters with the flyers current AMA card in the frequency and channel pin slot in the board.
8. Effective silencers are required for all engines over .10 cubic inch displacement.
9. When four (4) or more flyers are flying, the impound area will be utilized.
10. Flying hours will be between 9:00 a.m. (June 2001) and dusk or until 10:30 p.m. when flying with lights on weekdays and Saturdays, 1:00 p.m. and dusk on Sunday.
11. Policing of the field and trash control is the responsibility of all members.
12. Alcoholic beverages are not permitted at the FAA flying field.
13. Any glider or electric plane can be flown from dawn till dusk providing it does not have a glow power pod.
14. The operation of R/C cars will be restricted to the designated area.
15. An AMA membership is required for the operation of all R/C cars.
16. R/C cars will be limited to the same operating schedule as model aircraft.
17. R/C cars will use ground only frequencies.
18. When a pilot is within a station flying an aircraft, there shall be no starting or running of engines in the ready area south of the pilots' position (behind the pilot).
19. Engines when started and/or running are to be facing away from the pilot/ready area as well as the spectator area. It is strongly recommended that a mechanical means of restraint be utilized when starting or running an engine.
20. Helicopters are subject to most, if not all, article 16 rules as well as these additional rules.
  - a. A practice area of approximately 100 foot square is designated at the southwest corner of the cut grass behind the pavilion. Non-soloed heli-pilots may practice there without an instructor present.
  - b. Flight in the practice area is limited to an altitude of ten (10) feet.
  - c. Experienced airplane pilots are not considered experienced heli-pilots until they have been soloed on helicopters.
  - d. The rules that apply to non-soloed airplane pilots also apply to heli-pilots.
  - e. The heli-designated practice area will be off limits during fly-ins.

## **ARTICLE SEVENTEEN**

### Resignation, Termination, Disciplinary Action, Expulsion and Reinstatement of Membership

1. Any member in good standing may resign his/her membership by giving written notice to the Club.
2. If any member ceases to have the qualifications necessary for membership in the AMA, then his/her membership in the Club shall there by terminate, subject to reinstatement upon restoration of eligibility.
3. This section provides for enforcement of the Safety Rules that are related to flying activities. Any other unacceptable behavior by an individual member or members, as defined by the Board of Trustees, becomes the responsibility of the Board of Trustees. Any individual may be expelled from membership from the Club by majority vote of the Board of Trustees if, in the Board of Trustees determination, such individual willfully commits any act or omission which is a violation of any of the By-laws, or the Rules of the AMA, or which is detrimental to the Club, the AMA, or to model aviation.
4. Any member who is expelled from membership may be reinstated to membership only by majority vote of the Board of Trustees.
5. The Board of Trustees shall have the discretionary authority to provide for and to impose disciplinary action for such acts or omissions, which do not justify expulsion from membership.

## **ARTICLE EIGHTEEN**

### Dissolution

This Club can be dissolved by 75% vote of all voting members, upon a thirty (30) day notice by certified mail. All monies will be divided equally amongst all members, and all property auctioned at a public auction and monies divided.

Upon dissolution, the Executive Committee shall, after paying or making provisions to pay all the liabilities of the Club, dispose of all the assets of the Club. These assets shall go to the Trumbull County Agricultural Society.

The organization above to receive these assets must at that time qualify as an exempt organization under Section 501(c)(3) of the Internal Revenue Code as amended, or to be an organization with similar proposes as determined by the Executive Committee.

Any such assets not disposed of per the above shall be disposed of by direction of the Trumbull County, State of Ohio, Court of Common Pleas.

## **ARTICLE NINETEEN**

### Amendments

The Code of Regulations may be amended at any meeting of the Club by a majority vote of members attending such meeting, provided a notice of such proposed amendment or amendments in full shall have been mailed to each member with notice of the meeting at which the amendment or amendments are to be considered.

This Code of Regulations has been published and approved by a vote of the membership at the March 2003 meeting.

## **ARTICLE TWENTY**

### Amendment A

#### Competence Demonstration

### **Aircraft**

To be performed in front of three (3) FAA qualified flyers. This demonstration will include:

Simulation of a new aircraft: Student will perform range check with engine not running and with the engine running. Student will then taxi out to the end of the runway that takeoff will start from. Aircraft will come to a complete stop before starting takeoff roll (type of aircraft will be taken into consideration). Student will perform initial turn after takeoff away from the pits and will conform to applied safety regulations. Student will execute the following maneuvers:

- Right Procedure Turn
- Left Procedure Turn
- Stall and Recovery

Student will perform landing approach to include at least a cross wind leg and turn on final followed by a landing on the cut grass area of the runway.

The student will have to perform this demonstration three (3) times in front of three (3) qualified FAA members. The three (3) members may waive second and third flights if more than satisfied with the first flight.

If a student fails competence demonstration, the student in question will continue training with an instructor. No one who cannot pass this competence demonstration will be permitted to fly without an instructor at their side at the FAA flying field.

## Helicopter

### Maneuvers for “Solo Flight”

Eye level hover over a pre-determined point for 15 seconds.

Move both left and right at eye level to two (2) pre-determined points and land on each. Return to the original point and land.

Enter forward flight by flying up-wind with the first turn away from the flight line.

Fly a left and right traffic pattern.

Fly a figure eight.

Approach to landing using a normal airplane style approach so that the point where forward motion stops is in front of the pilot and at eye level and touchdown.

Be able to describe or perform an auto-rotation landing.

At least one instructor and one club officer must be present during the checkout.

At no point should the outcome of any maneuver be in any doubt.

If only the novice pilot is flying at the field, then the novice pilot may practice on the main field. Otherwise, flying is limited to hovering in the designated practice area.

## ARTICLE TWENTY-ONE

### Grievance Procedure

#### (Flight and Ground Safety Rules)

1. *Purpose* – The grievance procedure provides a mechanism to enforce existing safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to the Safety Committee for its consideration by means of a Grievance Form to be filled out and turned into the Safety Committee Chairman. At least one witness is required to sign the Grievance Form.

2. *Safety Committee* – The Safety committee shall use its judgment in carrying out action on the following:
  - a. A Grievance Form will be filled out and turned into the Safety Committee Chairman. At least one (1) witness is required.
  - b. **FIRST VIOLATION:**
    - i. Viewpoints of both complainants and accused will be considered.
    - ii. Complainant’s names will be disclosed.
    - iii. A verbal reprimand will be given to the accused by the Safety Committee, and this will be recorded in the Committee files.
  - c. **SECOND VIOLATION:**
    - i. Complainant’s name will be disclosed.
    - ii. The accused has the right to a written rebuttal, to be reviewed by the Committee.
    - iii. If the Committee so decides, the flying privileges of the accused will be suspended for thirty (30) days. Written notice of this shall be issued and a copy published in the Club newsletter.
  - d. **THIRD VIOLATION:**
    - i. Committee will notify the accused in writing and the Club members via the Club newsletter that the Club will note on the expulsion of the accused at the next meeting.
    - ii. Said expulsion will last for a one-year minimum (longer if deemed necessary by the Board of Trustees).
    - iii. A member may be expelled from the Club only upon a majority vote of the membership present at the meeting.
    - iv. Voting will be by secret ballot at a regular monthly meeting.
    - v. The expelled member may reapply for membership after the expiration of the expulsion time period.
  - e. The three actions will not be enforced unless they are accumulated with a two-year period of time.
  - f. Any member receiving a grievance, who directs any retaliation action against the person filing the grievance, will be subject to immediate expulsion from the Club. This is to include threats, intimidation, physical harm, intentional equipment damage, or any other action deemed to be retaliatory by the Board of Trustees.